

## Opportunity starts here www.myptc.edu



# It's time to prepare for your exciting new career

## **Tuition \$3,066**

Approximate cost of additional fees, books, equipment during the course of the program \$2.030

- Hands-on program taught by industry experienced faculty
- Affordable 11 month program
- · Gain the skills and knowledge needed to work as a Medical Administrative Specialist
- Earn Medical Administrative Assistant certification (CMAA)
- Microsoft Office Specialist Word, Excel, PowerPoint (certifications)
- On campus and online classes available
- · Computer User Support Specialists earn an average of \$22.72 per hour\*
- Medical Secretaries earn an average of \$15.13 per hour\*
- \* Latest Regional Demand Occupations List for Pinellas County

When state requirements for the program are met, a certificate of completion is awarded.

### **Class Schedule:**

#### **Clearwater Campus**

6100 154th Avenue North Clearwater, FL 33760 Mon.-Fri.

7 am-12:15 pm

#### St. Petersburg Campus

901 34th Street South St. Petersburg, FL 33711 Mon.-Fri.

7 am-12:15 pm

# TO REGISTER!

**CALL TODAY** 

Clearwater Campus

727-538-7167

Ext. 2019

St. Petersburg Campus

727-893-2500 Ext. 2520

Refer to www.myptc.edu for specific admission requirements and course content.



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Accredited by: Council on Occupational Education • 7840 Roswell Road, Building 300, Suite 325 • Atlanta GA 30350 • (770) 396-3898 • (800) 917-2081

